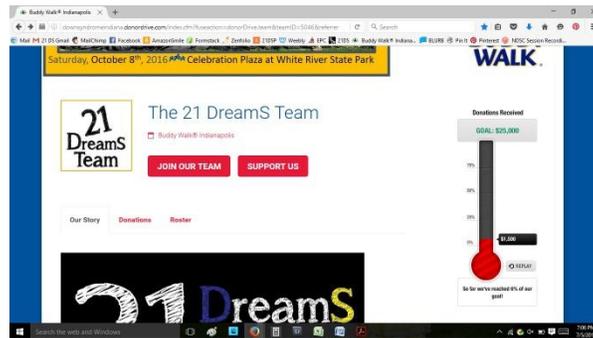


# Joining The 21 DreamS Team!

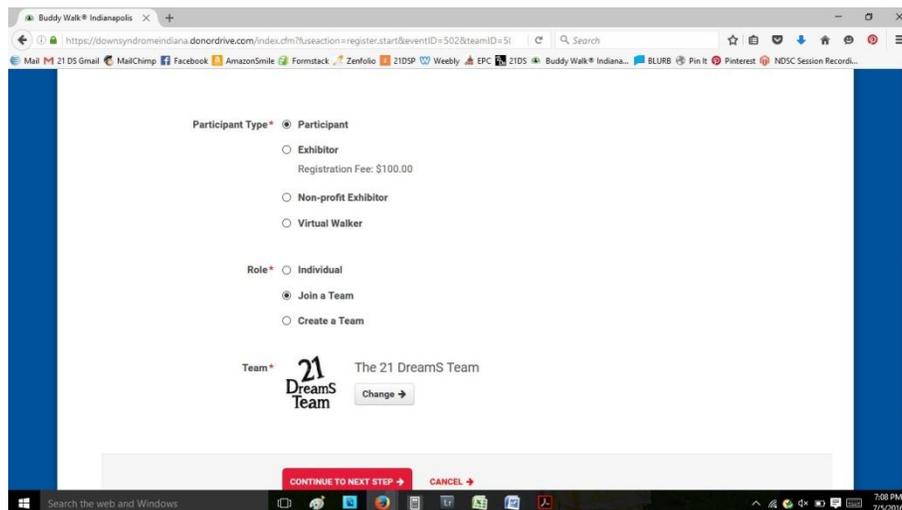
Thank you for your interest in joining The 21 DreamS Team for the 2016 Buddy Walk® Indianapolis. We are thrilled you will be joining us this year! It's going to be another fun-filled journey. 😊

## HOW TO REGISTER AND JOIN THE 21 DREAMS TEAM:

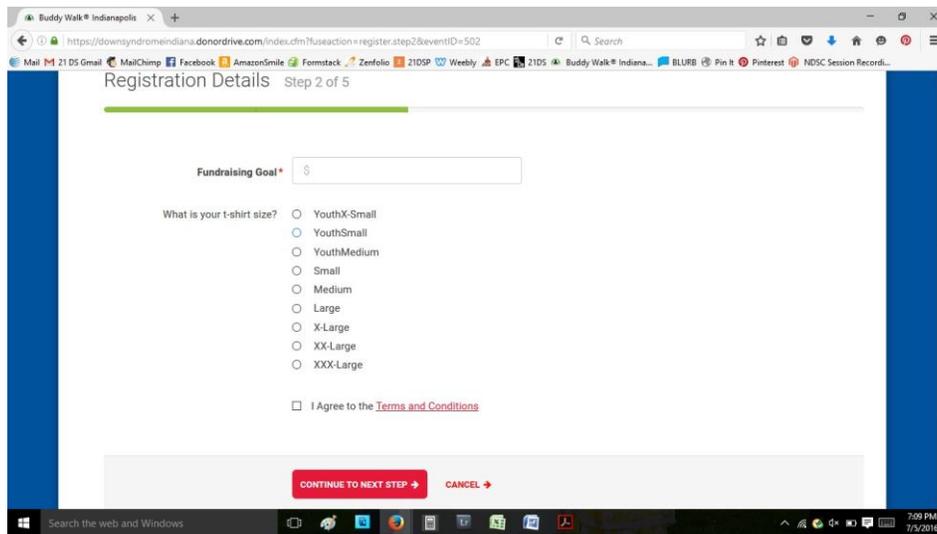
1. Go to The 21 DreamS Team Page at <http://downsyndromeindiana.donordrive.com/team/21dreamsteam>
2. Click the **JOIN OUR TEAM** button. This starts the registration process. **I recommend registering YOUR CHILD first** (as this is the page you will likely share with family/friends).



- You should have "Participant", "Join a Team", and "The 21 DreamS Team" marked. Click on **CONTINUE TO NEXT STEP**.



3. Fill out your Fundraising Goal (*this can be changed at any time*). Select your child's t-shirt size (or the size of whoever you are registering).



4. Click "**CONTINUE TO NEXT STEP**" for Step 2 of the registration process where you will enter your contact details and create your user name and password. (*NOTE: Your user name is your e-mail address and your password must be at least 6 characters long.*)
  5. Click "**CONTINUE TO NEXT STEP**" for Step 3 of the registration process, where you can choose to make a donation/enter your billing information (*optional*).
  6. Click "**CONTINUE TO NEXT STEP**" for Step 4 of the registration process where you will confirm the information is correct. Click on the "**COMPLETE REGISTRATION**" button.
- Once your registration is **CONFIRMED**, you can:
    - Register an additional person (*additional members of your family, friends who want to register, etc.*)
    - Access your Buddy Walk® Fundraising Portal where you can edit your personal and team fundraising pages, email friends and family to ask for support, or register other participants at a later time.

#### **IF YOU WILL BE REGISTERING ADDITIONAL MEMBERS OF YOUR FAMILY:**

- Click on the "Register Another Person" button
- Follow the instructions for STEP 1, the team to join will be pre-selected
- In STEP 2, enter the participants name and their relationship to you (*if you've registered your child first, then the relationship will be to your child*).

#### You will have two choices for account access:

- You will manage the participant's account
  - Enter your e-mail address for the user name for each person you register
  - Later, you can "hide" the page so no one can donate to it (*optional*)

- The registrant will manage their own account
  - You will need a different e-mail address for each person you register
  - Later, they will be able to “hide” their page so no one can donate to it *(optional)*
- In STEP 3, option to enter a donation *(or No, Thanks)*, and continue.
- In STEP 4, confirm the registration.
- Repeat until everyone has been registered.

### **Once You Have Registered Everyone:**

- You are now logged into your Event Headquarters for the Buddy Walk®. If you exit this page, just login with your email address and password when you return to the Buddy Walk® event site.
- Personalize your fundraising page *(your child's page)*. Add photos and a story to make it compelling. This is the page that you will be sharing and that your family and friends will be visiting! 😊
- Take a look at other areas of your profile for additional tools *(importing contact lists, sending messages to donors, etc.)*.

### **To Edit Your Page and/or Create a Custom Link for Your Page:**

- Assuming you'll be using your child's page to share, login as that user.
- Click on Dashboard *(top left corner of screen)*.
- Scroll down to the tabs, "Your Fundraising" and "Your Team Fundraising." Make sure "Your Fundraising" is selected.
- There is a box on the right side of the screen with various choices. Click on "Edit Your Page."
- You will see where you can add a "page alias" to customize your link *(and copy your link for sharing)*, edit the content of your page, etc. 😊

Feel free to contact me or [buddywalk@dsindiana.org](mailto:buddywalk@dsindiana.org) with any questions!

**Let's Start Dreamin! 😊**